**Preliminary check REPIC**

Does the REPIC offer fit your project? Please fill in this preliminary check form to ascertain this. If you can answer all questions with yes, please feel free to send us this form. If there are any uncertainties, please feel free to contact us at info@repic.ch.

1. Is your project in the field of renewable energy or energy/resource efficiency?

☐ Yes

☐ No

1. Is the target country a [developing or transition country](https://www.repic.ch/wp-content/uploads/2022/02/DAC-List-of-ODA-Recipients-for-reporting-2022-23-flows.pdf)?

☐ Yes

☐ No

1. Is your institution registered in Switzerland (company, university, NGO, association, etc.)?

☐ Yes

☐ No

1. Does your project fit with the REPIC Pilot or the REPIC Rollout?

☐ Pilot: Your project is in the pre-commercial phase (market-oriented pilot phase)

☐ Rollout: Your project is in the early commercial phase and has already completed a pilot phase.

1. Does the project meet a local need and are the beneficiaries clearly identified?

☐ Yes

☐ No

1. Is the Swiss transfer of know-how and technology ensured?

☐ Yes

☐ No

1. Has a local partner already been identified?

☐ Yes

☐ No

1. Is the project financed by at least 50% own or third-party funds?

☐ Yes

☐ No

**Project Outline for the REPIC Platform**

The project outline should present the project's key information briefly, clearly and as precisely as possible. The outline must not exceed six pages.
Some of the criteria are different across the REPIC Pilot and REPIC Rollout, depending on the chosen instrument. Please make sure to fill in the section appropriate to your chosen instrument (REPIC Pilot vs. REPIC Rollout)

Please send the completed project outline to info@repic.ch.

1. **Project Profile**

**Applicant**

|  |  |
| --- | --- |
| Institution or Company (legal form) |  |
| Last Name |  | First Name |  |
| Address |  |
| E-mail |  | Phone No. |  |
| Website |  |

**Project**

|  |  |
| --- | --- |
| Project Title |  |
| Country / Region |  |

**Instrument (check one only)**

☐ REPIC Pilot ☐ REPIC Rollout

**Technology (several answers possible)**

☐ Biomass ☐ Energy Efficiency ☐ Geothermal Energy ☐ Resource Efficiency

☐ Small Hydropower ☐ Photovoltaic ☐ Solar Thermal ☐ Wind

**Project’s time frame (from – to):**

**Estimated total project cost (CHF):**

**Expected REPIC contribution (CHF):**

1. **Summary / Abstract**(max. 0.5 Page)

Briefly answer the following questions:

* **Why** should this project be implemented (needs for the partner country)?
* **What** will it achieve (project content)?
* **How** will the project be carried out (approach)?
1. **Contextual Analysis**
(Recommendation: 1 Page)
	1. **On-site Situation**
* Describe the starting point / on-site situation
* Describe the identified specific need/issue
* Name the local beneficiaries.
	1. **Existing Activities and Relevant Stakeholders**
* Describe the relevant stakeholders
* If applicable, describe the relevant local legislation, government programmes, etc.

**For REPIC Pilot projects:**

* Explain the current practices, state-of-the-art solutions and their dissemination in this field

**For REPIC Rollout projects:**

* Show that the product is technically and commercially ready to go to market, i.e. referring to tangible successful tests in a similar context and corresponding business activities. State the product-related revenue so far and expected revenue for the next two years. How much is the gross margin?
* Explain the market barriers to commercialisation and how they can be addressed through REPIC support.

## Project Description (Recommendation: 1 Page)

* 1. **Main Objectives and Approach**
* Name the project's main objectives (maximum of three).
* Outline the systematic approach to achieve the project objectives.
	1. **Distinctiveness**
* Describe the innovative content of your project (e.g. product, process or business model).
* Show the main Swiss contribution, Swiss know-how or technology transfer.
1. **Main Sustainability Impacts**
(Recommendation: 0.5 Pages)
* Name the project's main sustainability impacts (economic, environmental, social).
* Describe the extent to which your project meets the local needs mentioned in point 3.1.
1. **Project Partners**
(Recommendation: 0.5 Pages)
* Name the key project partners in Switzerland and on-site and add an organisational chart.
1. **Economic Viability**(Recommendation: 0.5 Pages)

For **REPIC Pilot** projects:

* Describe the extent to which the project leads to a long-term solution and especially to an economically viable solution (including the key assumptions and key figures).

For **REPIC Rollout** projects:

* Who are your existing customers/off-takers?
* Compare the strengths and weaknesses of your technology/product with potential competitors/the status quo/other technological solutions and specify the market potential (including market size).
* Shortly elaborate your go-to-market strategy.

## Finances(Recommendation: 0.5 Pages)

* In a table, provide a complete and comprehensible project budget in CHF that includes the expected work hours with hourly or daily rates, the material costs and other expenses. The budget must include all overall estimated project costs.
* List all planned financing partners and their expected contribution.
* The budget must show that the REPIC contribution will not exceed 50% of the total project costs.
1. **Outstanding Issues**
* Name the issues that have to be clarified to take the next steps (project proposal).